



Notice to all “MWC One Stop” customers:

If you have limited English skills and need assistance to utilize the MWC one stop program services, please contact one of our staff and inform them that you are requesting assistance under the Limited English Proficiency Policy.

The MWC Limited English Proficiency Policy:

- Ensures that the customers with limited English proficiencies are provided the same opportunities as envisioned by the key guiding principles of the Workforce Innovation and Opportunity Act: streamlined services, empowered individuals, and universally accessible services by the Maricopa Workforce Connections centers.**
- To adhere to the guidelines stipulated by “Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency” and translated into languages designated as “essential.”**

Our staff at our Maricopa Workforce Center(s) shall provide at no cost accurate and timely language assistance and effective communication to persons with limited English proficiency. These language services will be provided to current and prospective customers of our services, and other interested persons to ensure them equal access to our services.

Our Department will provide written translation, in Spanish and other languages as needed. Vital documents used in our programs; forms and/or written material will be translated to other languages as warranted.

Oral translation services will be provided by a bilingual staff. If a staff person is unavailable or there is none for a particular language, our staff will make arrangements to provide a volunteer interpreter, or schedule the customer with an appointment with a qualified center representative.

**If you have any questions, please call:
(602)-506-5911 – TDD: (602)506-4802**